



THE SPIRITUAL FELLOWSHIP

SPIRITUAL FELLOWSHIP AND MEMBERSHIP POLICY



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Spiritual Fellowship and Membership Policy

Introduction

This policy statement addresses membership in The Spiritual Spiritual fellowship (TSF) for the following:

- **GROUPS who wish to become a part TSF.** The basic unit of the life and organization of TSF are groups that gather together for worship and spiritual fellowship. Groups who wish to become a part of TSF are called “*spiritual fellowships*”.

Note: A group must have at least five members in order to join TSF as a spiritual fellowship. For groups with less than five people, individuals can join TSF as members-at-large, which is defined in the next paragraph and discussed later in this document. Once there are five people in the group, the group can then form a spiritual fellowship and officially affiliate with TSF as a spiritual fellowship using the process described in this document. Or, if an individual plans to start a spiritual fellowship by themselves, without having an existing group (that is, using a “missionary approach”), they may register their intent to form a spiritual fellowship using the process outlined in later in this document.

- **INDIVIDUALS who wish to become a part of TSF.** Due to location or other reasons, not all persons will be able, or want, to join a spiritual fellowship, and yet will still want to join TSF. An individual who joins TSF independently, without joining a spiritual fellowship, is called a “*member-at-large*”.
- **ORGANIZATIONS who want to associate with TSF.** An existing organization may wish to remain separate and yet partner with TSF. Such groups are termed “*partner organizations*”.

An Introductory packet that facilitates the process of becoming a spiritual fellowship has been developed. If you would like to receive this packet, you may contact the Spiritual Outreach Team at spout@thespiritualspiritualfellowship.org. If you wish to become a member-at-large or have questions regarding membership, spiritual fellowships, or partnerships, please contact the Executive Director at ed@thespiritualspiritualfellowship.org. Or write to:

The Spiritual Fellowship
9554 Lick Creek Road
Morgantown, IN 46160

1.0 SPIRITUAL FELLOWSHIPS

SECTION 1. PURPOSE OF SPIRITUAL FELLOWSHIPS

The purpose of a spiritual fellowship is to

- 1) encourage communion with God;
- 2) conduct group worship;
- 3) witness the good news of God's love;
- 4) educate about, and promote, spiritual living;
- 5) provide support for families;
- 6) be of service in the world; and
- 7) provide mutual spiritual support.

SECTION 2. CATEGORIES OF SPIRITUAL FELLOWSHIPS

TSF categorizes spiritual fellowships based on the number of active members in the group. 'Members' are discussed in the following portion titled *Membership In TSF*. The definition of 'active' is left up to each spiritual fellowship.

During the early years, organizational decisions will be based on the vote of the Board of Directors. However, once TSF has grown to twenty-five Michael fellowships (see below), the constitution will be revised by representatives of all spiritual fellowships so that control is transferred to democratic representation. Details for the revision process will be provided by the Board of Directors once fifteen Michael fellowships have been established.

1. Amadon Fellowships

Amadon fellowships are any group of less than twenty-five members who unite for the purposes listed in the *Purpose of Spiritual Fellowships* section above. Amadon fellowships will be informed of TSF activities, receive quarterly newsletters, have access to educational materials, be eligible for leadership training options, and, if available, ordained or licensed minister mentoring. When an Amadon fellowship reaches twenty-five or more members, it will be considered either an Ellanora or Michael fellowship, depending on the number of members it has.

Note: For those who are interested, there are specific formats or structures that an Amadon fellowship can apply, such as the Living-the-Teachings format, which focuses on applying the teachings of Jesus as portrayed in the Urantia Papers to members' lives. For further information on what specialized formats are available, contact the Spiritual Outreach Team. Contact information is provided in the *Introduction* section of this document.

2. Ellanora Fellowships

Ellanora fellowships are any group with at least twenty-five (25) and less than fifty (50) members who unite for the purposes listed in the *Purpose of Spiritual Fellowships* section above. Ellanora fellowships will receive the same benefits as Amadon fellowships discussed in the preceding paragraph, and, if available, will receive regular visits by the regional TSF minister. (The Board of Directors will identify regional ministers.) Ellanora fellowships may elect one representative to attend the Board of Directors meetings with voice but no vote. TSF will notify the contact-person on record for a spiritual fellowship of regularly-scheduled Board meetings. Notices will be either mailed or e-mailed at least three weeks prior to a meeting. Ellanora fellowship representatives will inform TSF at least ten days before the meeting date if they plan to attend the meeting. Once an Ellanora fellowship reaches fifty (50) active members, it will be considered a Michael fellowship (see next paragraph.) (We encourage the leaders of Ellanora fellowships to work toward becoming a Licensed or Ordained minister.)

3. Michael Fellowships

Michael fellowships are any group with at least fifty (50) members who unite for the purposes listed in the *Purpose of Spiritual Fellowships* section above. Michael fellowships will receive the same benefits as Ellanora fellowships discussed in the preceding paragraph. Michael fellowships may elect two representatives to attend the Board of Directors meetings with voice and no vote. TSF will notify the contact-person on record for a fellowship of regularly-scheduled Board meetings. Notices will be either mailed or e-mailed at least three weeks prior to a meeting. Michael fellowship representatives will inform TSF at least ten days before the meeting date if they plan to attend the meeting. (We encourage the leaders of Michael fellowships to work toward becoming a Licensed or Ordained minister.)

SECTION 3. QUALIFICATIONS OF SPIRITUAL FELLOWSHIPS

Any group that accepts the provisions of the TSF constitution, bylaws, Spiritual Fellowship and Membership Policy, and other applicable policies and operating procedures is eligible to become a Spiritual Fellowship using the process outlined in this document. Other requirements are:

1. Charter or incorporation requirements

While TSF encourages incorporation for secular reasons, TSF does not impose incorporation requirements on any spiritual fellowship. Those spiritual fellowships that elect not to incorporate must submit a Spiritual Fellowship Charter to TSF's central office. A Spiritual Fellowship Charter declares the spiritual fellowship's mission and principles, defines its privileges and purposes, and describes the governance and decision-making process of the spiritual fellowship. (See Appendix D: *Template for a Spiritual Fellowship Charter*.) A spiritual fellowship should submit its Constitution and By-laws instead of a Spiritual Fellowship Charter if it is incorporated or is in the processing of incorporating.

2. Requirements for the number of members

Amadon fellowships must have at least five (5) members. Ellanora fellowships must have at least twenty-five (25) members. Michael fellowships must have at least fifty (50) members.

3. Leadership and ministry requirements

All leaders in TSF must satisfy the *Leadership Essentials* listed in the *Manual on Ministry*. TSF does not have a hierarchy of ministry and leaders are not required to pursue a formal path of ministry. Lay ministers are permitted to lead any type of spiritual fellowship. For those who wish to pursue a formal path of ministry, TSF offers two paths: licensed minister and ordained minister, both of which are detailed in the *Manual on Ministry*. TSF encourage the leaders of Ellanora and Michael fellowships to work toward becoming a Licensed or Ordained minister. If you wish to receive a copy of the *Manual on Ministry*, please contact the Executive Director. Contact information is provided in the *Introduction* section of this document.

SECTION 4. FORMING A SPIRITUAL FELLOWSHIP

There are two common ways that spiritual fellowships are formed: from an existing group or using a missionary approach.

1. Spiritual fellowships Formed from an Existing Group

A group that already exists may form a spiritual fellowship. The group must have at least five people to form a spiritual fellowship and affiliate, *as a group*, with TSF. For groups with less than five people, the individuals can join TSF as individual members-at-large. Once there are five people in the group, the group can then form their spiritual fellowship and formally affiliate with TSF using the process described in this policy. The group must satisfy the requirements listed in the Qualifications of Spiritual Fellowships section of this document and make a written *Application to Be Chartered as a Spiritual Fellowship* to the Board of Directors of The Spiritual , using the form supplied by TSF. (See Appendix A: *Application to Be Chartered as a Spiritual Fellowship*) As part of the qualification, the potential spiritual fellowship should attach their Spiritual Fellowship Charter and Membership List to their application. (See *Charter or Incorporation Requirements* in the preceding section for more information on the Spiritual Fellowship Charter.) The Membership List contains the name, address and phone number of each member. Upon a two-thirds majority vote of the Board of Directors, the prospective spiritual fellowship will become an officially affiliated Spiritual fellowship of TSF.

Note. For those groups which start off as a study group of some sort, such as a *Urantia Book* study group, *A Course In Miracles* study group, or a Bible study group, it is likely that a potential spiritual fellowship will need a transition period, a period of preparation and discussion before deciding to apply to TSF to become a spiritual fellowship. For instance, a study group might wish to begin injecting some element of worship into their discussion group format. One way to do that is to periodically have a remembrance meal combined with a potluck dinner. In addition, as a group transitions from a strictly intellectual basis to a worship-based group, there may be those who do not wish to be a part of a spiritual fellowship. For this reason, it may be necessary to form a separate group of those who are interested in becoming a spiritual fellowship, and meet on a different day than the discussion group, so the discussion group can be maintained.

2. Spiritual fellowships Formed Using a Missionary Approach

An individual who plans to start a spiritual fellowship by themselves, without having an existing group (that is, using a “missionary approach”), may also form a spiritual fellowship. If they have not already done so, the individual must become a TSF member-at-large by completing the *Individual Membership Form*. (see Appendix C: *Individual Membership Form*) In addition, the individual must submit a written *Application of Intent to Charter a Spiritual Fellowship* to the Board of Directors of The Spiritual Fellowship, using the form supplied by TSF. (see Appendix B: *Application of Intent to Charter a Spiritual Fellowship*) Upon a two-thirds majority vote of the Board of Directors, the proposed spiritual fellowship will be registered with TSF as a prospective spiritual fellowship. Once the group has reached at least five active members and has satisfied the requirements listed in the *Qualifications of Spiritual Fellowships* section above, including the submission of the Spiritual fellowship Charter and Membership List to TSF’s central office, TSF will notify the group that they have become an official spiritual fellowship of TSF. (See *Charter or Incorporation requirements* in the preceding section for more information on the Spiritual Fellowship Charter. The Membership List contains the name, address and phone number of each member.)

If you wish to form a spiritual fellowship and the above two ways do not address your situation, or if you desire further discussion, please feel free to contact the Spiritual Outreach Team. Contact information is provided in the *Introduction* section of this document.

SECTION 5. NAME OF SPIRITUAL FELLOWSHIPS

Spiritual fellowships will include the words “Spiritual Fellowship” in their name, but may use additional words that reflect their region, culture, purpose or symbolism. Examples include, but are not limited to: The Community Spiritual Fellowship, The Spiritual Family Fellowship, Evergreen Spiritual Fellowship, Shalom Spiritual Fellowship, or The Spiritual Fellowship of Cairo.

SECTION 6. FORMAT OF SPIRITUAL FELLOWSHIPS

There is no structure mandated for spiritual fellowships, but the expectation is that there will be periodic meetings and some element of worship. Spiritual fellowships are autonomous and are therefore free to form/select their own rituals and sacraments. However, TSF at the organizational, international level has only one sacrament, the Remembrance Supper, which may be performed at any time by any person. Spiritual fellowships may perform the Remembrance Supper or any other ceremony they wish that is not in disharmony with the spiritual teachings of the Urantia Papers.

The exception to the above paragraph concerns marriage. To comply with a number of state laws in the United States, only an ordained or licensed minister will be able to perform marriage ceremonies as a TSF minister.

SECTION 7. *RESPONSIBILITIES OF SPIRITUAL FELLOWSHIPS*

The responsibilities of spiritual fellowships are to:

- (i) Act in accordance with TSF's Constitution and Bylaws, this Spiritual Fellowship and Membership Policy, and other applicable policies and operating procedures;
- (ii) Determine a process of governance and decision-making which is in accordance with TSF's Constitution and Bylaws and Spiritual Fellowship and Membership Policy;
- (iii) Take all actions necessary to encourage and ensure that its own members act in accordance with TSF's Constitution and Bylaws and Spiritual Fellowship and Membership Policy;
- (iv) Adhere to the Constitution and Bylaws, Spiritual Fellowship and Membership Policy, and other applicable policies and operating procedures as they evolve during the life of TSF; actively use its best efforts to achieve the Purposes in accordance with the Preamble. The religious ministrations of the spiritual fellowship should dramatize spiritual values and ideals, magnify truth, beauty, and goodness, glorify the potentials of family life, encourage unselfish service, support warm friendships, strengthen enlightened morality, support human welfare, and promote a wise and just outreach ministry to the world. Each spiritual fellowship is encouraged to develop new rituals, ceremonies, and symbolism which are in harmony with TSF's Preamble, Constitution, and spiritual teachings of the Urantia Papers.
- (v) Communicate best practices, stories and highlights of activities with other spiritual fellowships and parts of TSF.
- (vi) Develop financial resources to meet its own needs;
- (vii) Tithe, as they are able, up to seven percent (7%) of their contributions to TSF's central office;
- (viii) Keep accurate and current records of its members, financial transactions and activities;
- (ix) Adhere to all local, state, and national civil laws;
- (x) Indemnify and hold the Trustees, Board, The Spiritual Fellowship, Inc., its employees, agents, and representatives harmless from any costs, attorneys' fees, damages or liabilities arising out of or in any way caused by the spiritual fellowship's breach of any provision of the Articles, Bylaws, Operating Procedures, Policies, or any local, state, and national civil laws.

SECTION 8. MEMBERSHIP RECORDS OF SPIRITUAL FELLOWSHIPS

Each spiritual fellowship will keep a record containing the name, address and phone number of each of its members and will send a record of the member TSF's central office annually. Termination of the membership of any member will be recorded, together with the date of termination of such membership. This record will be kept at the spiritual fellowship's principal office and will be available for inspection by any Director during regular business hours.

The record of names, addresses and phone numbers of the spiritual fellowship members will constitute the spiritual fellowship's Membership List for TSF and will not be used, in whole or part, by any person for any purpose not reasonably related to TSF's purpose.

2.0 MEMBERS-AT-LARGE

Individuals are able to join TSF without joining a spiritual fellowship. An individual who joins TSF without joining a spiritual fellowship is called a member-at-large. Such members will be informed of TSF activities, receive quarterly newsletters, and have access to educational materials. Members-at-large are encouraged to send financial contributions to TSF's central office in order to support TSF's mission and the benefits listed in this paragraph.

3.0 PARTNER ORGANIZATIONS

Any organized religious group that supports and agrees with the mission and core values of TSF may become affiliated with TSF upon written application to the Board of Directors. If you would like more information on affiliating with TSF, please contact the Executive Director. Contact information is provided in the *Introduction* section of this document.

4.0 MEMBERSHIP IN TSF

This section addresses the membership of individuals in TSF. Any individual who belongs to a spiritual fellowship or is a member-at-large is included in the membership of TSF.

SECTION 1. *QUALIFICATIONS OF MEMBERS*

All people are qualified for membership in TSF who agree to abide by to the constitution and Bylaws of TSF and satisfy the requirements listed in Admission of Members section of this policy.

SECTION 2. *RESPONSIBILITIES OF MEMBERS*

All members of TSF, whether members-at-large or members of a spiritual fellowship, should:

- (1) Act in accordance with TSF's constitution and Bylaws and applicable policies and operating procedures;
- (2) Endeavor to live according to the spiritual teachings in the Life and Teachings of Jesus in the Urantia Papers;
- (3) Strive to respectfully share the spiritual teachings of Jesus as confirmed and expanded in the Urantia Papers with those within their sphere of influence;
- (4) Make financial contributions, as they are able, to their spiritual fellowship, or to TSF if they are a member-at-large;
- (5) If applicable, act in accordance with the constitution and Bylaws and applicable policies and operating procedures of the spiritual fellowship to which they belong.

SECTION 3. *RIGHTS OF MEMBERS*

Except as expressly provided in, or authorized by, the constitution and Bylaws of TSF, every member in TSF, whether as a member-at-large or as a member of a spiritual fellowship, will have the same rights, privileges, restrictions and conditions.

SECTION 4. *ADMISSION OF MEMBERS*

Persons who meet the qualifications for membership in Section 1 above may become members of a spiritual fellowship in one of the following ways; (a) profession of faith in the Father/Motherhood of God and the brother/sisterhood of all people as portrayed by the Life and Teachings of Jesus in the Urantia Papers as taught by their spiritual fellowship; (b) letter of transfer from another spiritual fellowship; (c) letter of transfer from a religious institution and acceptance of option (a).

Persons may become members-at-large of TSF by (a) profession of faith in the Father/Motherhood of God and the brother/sisterhood of all people as portrayed by the Life and Teachings of Jesus; (b) letter of membership from another spiritual fellowship; (c) letter of transfer from a religious institution and acceptance of option (a).

A person can be a member of only one spiritual fellowship at any given time. In addition, a person may be a member-at-large if they are not a member of a spiritual fellowship.

SECTION 5. NONLIABILITY OF MEMBERS

No member of TSF is personally liable for the debts, liabilities, or obligations of TSF.

SECTION 6. NONTRANSFERABILITY OF MEMBERSHIP

No member may transfer membership, or any right arising therefrom, to another group or individual.

SECTION 7. MEMBERSHIP IN THE SPIRITUAL FELLOWSHIP

All persons who are members of a spiritual fellowship, or are members-at-large, are thereby members of The Spiritual Fellowship, Incorporated.

SECTION 8. TERMINATION OF A MEMBER

The membership of a member will terminate upon the occurrence of any of the following:

- (1) Upon his or her notice of resignation delivered to the spiritual fellowship to which they belong, or for members-at-large, to TSF's central office. Such membership is to terminate upon the date of personal delivery of the notice, date of deposit in the mail, or date the email was sent.
- (2) For a member-at-large: Upon determination by the Board of Directors, who by a majority vote decide that the member has engaged in conduct materially and serious prejudicial to the interest and/or purposes of TSF.
- (3) For members of a spiritual fellowship: A spiritual fellowship may terminate a person's membership from the spiritual fellowship at their discretion. Such action does not terminate the member from TSF. The terminated member may request to become a member-at-large or join another spiritual fellowship.

SECTION 8. EXPULSION OF AN INDIVIDUAL MEMBER

Following the determination that a member should be expelled under the Termination of a Member section of this policy:



1. Expulsion of the individual member of a spiritual fellowship from the group shall be handled by that spiritual fellowship.
2. For members-at-large, expulsion shall be handled by the Board of Directors. The following process will be performed in that circumstance:
 - 2.1. A notice will be sent by first class or registered mail to the last address of the member as shown on TSF's records, setting forth the proposed expulsion and the reasons thereof. Such notice will be sent at least thirty (30) days before the proposed effective date of the expulsion, and will state the date, time, and place of the hearing on his or her posed expulsion.
 - 2.2. The member being expelled will be given an opportunity to be heard, either orally or in writing, at a hearing to be held not less than five (5) days before the effective date of proposed expulsion. The hearing will be held by a quorum of the Board of Directors of TSF.
 - 2.3. Following the hearing, the Board of Directors of TSF will decide whether or not the member should in fact be expelled, suspended, or sanctioned in some way. A two-thirds majority vote is required for expulsion and a simple majority for suspension or sanctions. The decision of the Board shall be final.

SECTION 9. RIGHTS ON TERMINATION OF MEMBERSHIP

All rights of a member in a spiritual fellowship and TSF shall cease on termination of membership as herein provided.

SECTION 10. AMENDMENTS RESULTING IN THE TERMINATION OF MEMBERSHIPS

Notwithstanding any other provision of TSF's constitution and Bylaws, if any amendment of the Articles of Incorporation or of the Bylaws would result in the termination of all memberships, then such amendments will be effected only in accordance with the provisions of law.

Appendix A: Application to Be Chartered as a Spiritual Fellowship



What is the proposed name for your spiritual fellowship? (Please note the guidelines in TSF Constitution.)

Is at least one member of your group a TSF member? Yes No
(If not, please have one member complete the Individual Membership Form and attach it with this application.)

Number of people in your group?

Mailing address of your group:

Leader or Contact Person Information

Name:

Telephone No:

E-mail:

Is the leader or contact person a minister ordained or recognized by a religious organization?
 No Yes - specify religion or denomination:

Does the leader or contact person meet the leadership requirements for your spiritual fellowship type specified in the Leadership Requirements section and the *Manual on Ministry*? Yes No
If not, please attach your plan or intent to meet the requirements.

Please attach the following documents to this application:

- (i) either the Spiritual fellowship Charter OR the Constitution and By-laws for your spiritual fellowship
- (ii) Membership List (name, address and phone number of your members)

Certification of Intent

We certify that we have read and discussed The Spiritual Fellowship constitution and the Spiritual Fellowship and Membership Policy. We agree to abide by the provisions of those documents insofar as possible and insofar as they are applicable to our prospective spiritual fellowship once it is chartered.

Date:

Signatures of Group Members (Printed and cursive – attached another sheet if needed)



Appendix B: Application of Intent to Charter a Spiritual Fellowship



What is the proposed name for your spiritual fellowship? (Please note the guidelines in TSF Constitution.)

Your name:

Your mailing address:

Telephone No:

E-mail:

Are you a TSF member? Yes No

(If not, please complete the Individual Membership Form and attach it with this application.)

Are you a minister ordained or recognized by a religious organization?

No Yes - specify religion or denomination:

Do you meet the leadership requirements for your spiritual fellowship type specified in the Leadership Requirements section and the *Manual on Ministry*? Yes No

(If not, please attach your plan or intent to meet the requirements.)

Mailing Address of Proposed Spiritual Fellowship if different from your address:

Certification of Intent

I certify that I have read The Spiritual Fellowship constitution and the Spiritual Fellowship and Membership Policy. I agree to abide by the provisions of those documents insofar as possible and insofar as they are applicable to our prospective Spiritual fellowship once it is chartered. Once the membership of my group reaches five persons, I will submit to the Executive Director of TSF 1) a Membership List, and 2) either a Spiritual Fellowship Charter or Constitution and By-laws for my spiritual fellowship. I understand that once my group has reached five members and I submitted the requisite documentation listed in the previous sentence, I will be notified that my group is officially affiliated with TSF as a spiritual fellowship.

Date:

Your Signature (Printed and cursive)



Appendix C: Individual Membership Form



Yes, I subscribe to the constitution and by-laws of The Spiritual Fellowship and wish to become a member-at-large of The Spiritual Fellowship!

I hereby profess faith in the Father/Motherhood of God and the brother/sisterhood of all people as portrayed by the Life and Teachings of Jesus in the Urantia Papers.

Date:

Signature:

Name (printed):

Address:

Telephone (area code first):

E-mail:



Appendix D: Template for a Spiritual fellowship Charter

The following is a template which can be used for a Spiritual Fellowship Charter in the event that a spiritual fellowship does not incorporate.



<Spiritual fellowship Name>
SPIRITUAL FELLOWSHIP CHARTER

MISSION STATEMENT

<Place your mission statement here. Feel free to use the organizational mission statement from TSF's constitution, or a variation of it.>

CORE VALUES

<Place your core values here. You are welcome to use, modify, or expand on, the organizational core values found in TSF's constitution.>

PRINCIPLES

<Place your spiritual and operating principles here. If you wish, feel free to adopt or modify the organizational Preamble and Principles sections from the TSF constitution.>

PURPOSE

<Place your purpose statement here. We invite you to use or modify the organizational purpose in the By-Laws of TSF's constitution if it is applicable.>

GOVERNANCE

<Describe how you plan to operate the spiritual fellowship and how decisions will be made. This section can be simple or in-depth, depending on the spiritual fellowship. At a minimum, you should include:

- Where services will be held and how often;
- Who leads or governs the group;
- How leaders are determined and how long do they serve;
- What duties the leader(s) will perform;
- Any compensation to members or leaders;
- How decisions will be made and who will make them;
- What is the policy will be on tithing;
- Who will be responsible for finances;
- What is the policy on members:
 - Who will be qualified for membership in your spiritual fellowship?
 - What will be required of someone to become a member?
 - What are the responsibilities and rights of members?
 - How will you handle termination of a member?



- How will you handle expulsion of a member?

The following is an **example** of a simple governance statement that might be applicable to an Amadon spiritual fellowship (less than twenty-five members):

Services will be held weekly, usually on a Thursday evening, at people's homes. People will volunteer in advance to host a meeting. The person(s) hosting the meeting will also lead the service.

Our spiritual fellowship has no official leader or minister. We will have a facilitator who will serve as point of contact for the spiritual fellowship, facilitate services as needed in the absence of a volunteer (see previous paragraph), maintain our Membership Listing, and handle all administrative duties pertinent to a TSF spiritual fellowship. The facilitator will serve for five years or until they no longer wish to serve. We will nominate potential replacements and vote on the nominees.

No salary will be paid to any member, including the facilitator. We will not have a treasurer. The spiritual fellowship will not require tithing nor accept donations.

If a decision needs to be made, we will vote on it. At least two-weeks prior to taking a vote, all members will be informed at a regularly scheduled service the issue(s) requiring a vote. Each member will have one vote. We will allow votes by proxy. A two-thirds majority vote will be the deciding factor. The facilitator will maintain records of the decisions.

For membership, we will follow the specifications outlined in the *Membership in TSF* section of the **Spiritual Fellowship and Membership** policy, with one addition: In addition to a profession of faith in the Father/Motherhood of God and the brother/sisterhood of all people as portrayed by the Life and Teachings of Jesus in the Urantia Papers, potential members must regularly attend services for three months prior to becoming a member and must publicly commit to daily meditation.

